



Groups at Work: Strategies and Structures for Professional Learning

Laura Lipton

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This indispensable resource for developing skillful groups includes more than 78 field-tested strategies for structuring time-efficient, task-focused meetings and work sessions. The strategies are organized by six functions reflecting the major activities that engage productive groups: 1) activating 2) assessing, goal-setting and planning 3) dialogue and discussion 4) generating ideas 5) summarizing and synthesizing 6) text and information processing

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